

# Esperanza Academic Center

Together we journey on the paths of knowledge

## 2010 Winter Workshops

We offer a series of eight-week workshops which build college, work and life skills.

### Schedule

#### Saturday morning

9:00 to 12:00 noon

January 16 to March 6, 2010

Writing

Basic Math

Introduction to Computers

Managing Personal Finances

Class enrollment of 12 students is required.

#### Writing

- writing complete sentences with correct punctuation and avoiding run-on sentences
- using verb tenses, adjectives and adverbs
- reading to find main idea and inferences
- organizing and writing a composition

#### BASIC MATH

- naming place values, rounding off and estimating numbers
- calculating whole number and integers
- using fractions, decimals and percentages
- solving equations and word problems

#### INTRODUCTION TO COMPUTERS

- understanding language of computers
- browsing the internet
- setting-up and using e-mail

#### MANAGING PERSONAL FINANCES

- budgeting, credit, banking and savings
- taxes, insurances and retirement planning
- home ownership and paying for college

(Offered in partnership with the CT Money School, a program of CAHS and Co-Opportunity, Inc)

### Who Can Benefit?

- \* Adults entering college who want to improve their writing, math and computer skills
- \* Adults who have a high school diploma/GED and need to strengthen job readiness skills in writing math and computers
- \* Adults who have completed ESOL programs

### What to Bring for Interview

- \* High school diploma or GED certificate
- \* Verification of address if you live in the City of Hartford
- \* Copy of your family's 2008 1040 tax form in order to determine tuition
- \* Registration fee of \$45.00

This program/project is funded with/in part with Community Development Block Grant funds allocated to Jubilee House, Inc. by the City of Hartford

All classes are held at

Jubilee House  
40 Clifford Street  
Hartford, CT 06114

To register please call

**860-727-9667**